

## SCHOOL OF ARTS & SCIENCES

### GUIDELINES FOR SUBMITTING CURRICULUM PROPOSALS

***I. Changes in Curriculum for an Existing Degree Program.*** Please provide the following information:

- Description of the proposed change, including a comparison with the current curriculum.
- The rationale for the change.
- The impact of the changes on other programs. If impacts are anticipated on other majors, include memoranda from the affected programs.

***II. Curriculum for a New Degree Program.*** Please provide the following information:

- Detailed description of the proposed new curriculum, including an 8-semester plan that shows the placement of University requirements (Common Experience) and degree program requirements.
- The rationale for the new degree program.
- The impact of the new program on other programs. If impacts are anticipated on other majors, include memoranda from the affected programs.